

VILLAGE OF TUXFORD  
REGULAR COUNCIL MEETING  
March 14, 2023

PRESENT Mayor: Chad Fulton  
Councilor: Cathy Cozma  
Councilor: Todd Schoenroth  
Acting Administrator: Raena Wilk-Morhart

Meeting was called to order at 5:38 pm.

022-2023 FULTON: That Council motions there is not a declaration of any conflict of interest.

CARRIED UNANIMOUSLY

023-2023 COZMA: That the agenda for the Regular Meeting of Council dated March 14, 2023, be approved as presented.

CARRIED UNANIMOUSLY

024-2023: SCHOENROTH: That the Minutes for the Regular Council meeting of January 10<sup>th</sup> and the Minutes for the Special meeting of February 13<sup>th</sup> be approved as presented, as no regular meeting was held in February.

CARRIED UNANIMOUSLY

FINANCIALS

Bank Balance: As of March 13, 2023:  
Conexus Credit Union: \$ 322,880.77  
Investments: As

025-2023 FULTON: That the financial report be accepted and filed as presented as attached to the minutes labeled Appendix A.

CARRIED UNANIMOUSLY

OLD BUSINESS

REPORTS

Administration Report

026-2023 COZMA: That Council moves to accept the verbal report from Acting Administrator on office functions for the month of February and March 2023.

CARRIED UNANIMOUSLY

Waterworks Reports

027-2023 SCHOENROTH: That Council motions to accept the Waterworks Emergency Plan and The Waterworks Quality Assurance/Quality Control Policy as presented.

CARRIED UNANIMOUSLY

Tax Enforcement

028-2023 COZMA: That Council accepts the letter from Taxervice that an agreement for payment of tax arrears will be signed for Roll #51 000 once the Village receives first payment and the utilities are paid to date.

CARRIED UNANIMOUSLY

Pumphouse Improvement

029-2023 FULTON: That Council motions to accept the quote from First Light Electric and Solar for labour and materials and can proceed with lowering the coin box at the pumphouse in spring.

CARRIED UNANIMOUSLY

030-2023 COZMA: That Council motions to purchase Security window bars for pumphouse windows in spring for added security.

CARRIED UNANIMOUSLY

NEW BUSINESS

Budget

031-2023 SCHOENROTH: That Council motions to hold a budget meeting on April 19<sup>th</sup> at 5:30pm at the Village office.

CARRIED UNANIMOUSLY

Additional Water Employee

032-2023 FULTON: That Council motions for Brayden Neudeck to attend a course from Advanced Municipal Solutions paid for by the Village and will get further certified as an Operator. Council further motions that he will be paid \$15 per daily test.

CARRIED UNANIMOUSLY

Outstanding Utility Accounts

033-2023: COZMA: That Council motions to mail out payment reminder letters to all outstanding utility accounts.

CARRIED UNANIMOUSLY

New Utility Accounts

034-2022 FULTON: That Council motions that a \$100 fee be charged for new utility account connections.

CARRIED UNANIMOUSLY

Licensed Building Official

035-2023 SCHOENROTH: That Council motions to acknowledge the appointed of John Dulle as a Class 1 Licensed Building Official BOL779 employed by Professional Building Inspections INC.

CARRIED UNANIMOUSLY

PBI New Fee Calculator

036-2023 SCHOENROTH: That Council motions for the Acting Administrator to purchase a new cordless office phone with two lines.

CARRIED UNANIMOUSLY

Bylaw 01-2023

037-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 01-2023 A BYLAW WHICH PROVIDES FOR FIXING RATES CHARGED FOR THE PERMIT FEE FOR CONSTRUCTION, ERECTING, PLACEMENT, ALTERATION, REPAIR, RENOVATION OR RECONSTRUCTION OF A BUILDING IN THE MUNICIPALITY be read a first time.

CARRIED UNANIMOUSLY

038-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 01-2023 A BYLAW WHICH PROVIDES FOR FIXING RATES CHARGED FOR THE PERMIT FEE FOR CONSTRUCTION, ERECTING, PLACEMENT, ALTERATION, REPAIR, RENOVATION OR RECONSTRUCTION OF A BUILDING IN THE MUNICIPALITY be read a second time.

CARRIED UNANIMOUSLY

039-2023 FULTON: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 01-2023 A BYLAW WHICH PROVIDES FOR FIXING RATES CHARGED FOR THE PERMIT FEE FOR CONSTRUCTION, ERECTING, PLACEMENT, ALTERATION, REPAIR, RENOVATION OR RECONSTRUCTION OF A BUILDING IN THE MUNICIPALITY be read a third time.

CARRIED UNANIMOUSLY

040-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 01-2023 A BYLAW WHICH PROVIDES FOR FIXING RATES CHARGED FOR THE PERMIT FEE FOR CONSTRUCTION, ERECTING, PLACEMENT, ALTERATION, REPAIR, RENOVATION OR RECONSTRUCTION OF A BUILDING IN THE MUNICIPALITY was adopted unanimously by all members of Council on the 14<sup>th</sup> day of March 2023.

CARRIED UNANIMOUSLY

Bylaw 02-2023

041-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 02-2023 A BYLAW TO FURTHER AMEND BYLAW 01-2018 WHICH PROVIDES FOR FIXING WATER AND SEWER RATE CHARGES be read a first time.

CARRIED UNANIMOUSLY

042-2023 FULTON: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 02-2023 A BYLAW TO FURTHER AMEND BYLAW 01-2018 WHICH PROVIDES FOR FIXING WATER AND SEWER RATE CHARGES be read a second time.

CARRIED UNANIMOUSLY

043-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 02-2023 A BYLAW TO FURTHER AMEND BYLAW 01-2018 WHICH PROVIDES FOR FIXING WATER AND SEWER RATE CHARGES be read a third time.  
CARRIED UNANIMOUSLY

044-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 02-2023 A BYLAW TO FURTHER AMEND BYLAW 01-2018 WHICH PROVIDES FOR FIXING WATER AND SEWER RATE CHARGES was adopted unanimously by all members of Council on the 14<sup>th</sup> day of March 2023.  
CARRIED UNANIMOUSLY

Bylaw 03-2023  
045-2023 FULTON: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 03-2023 A BYLAW TO ESTABLISH A RECREATION BOARD be read a first time.  
CARRIED UNANIMOUSLY

046-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 03-2023 A BYLAW TO ESTABLISH A RECREATION BOARD be read a second time.  
CARRIED UNANIMOUSLY

047-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 03-2023 A BYLAW TO ESTABLISH A RECREATION BOARD be read a third time.  
CARRIED UNANIMOUSLY

048-2023 FULTON: That Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 03-2023 A BYLAW TO ESTABLISH A RECREATION BOARD was adopted unanimously by all members of Council on the 14<sup>th</sup> day of March 2023.  
CARRIED UNANIMOUSLY

Bond  
049-2023 COZMA: That Council accepts the Employee Bond for the Village of Tuxford.  
CARRIED UNANIMOUSLY

Loraas Bin  
050-2023 FULTON: That Council motions to bring in a 30-yard bin for the end of May for a spring clean up.  
CARRIED UNANIMOUSLY

Website  
051-2023 SCHOENROTH: That Council motions for the Acting Administrator get quotes for a new updated website design.  
CARRIED UNANIMOUSLY

GIC  
052-2023 COZMA: That Council motions to invest the Village of Tuxfords GIC in the amount of \$53,123.00 at a rate of 4.93% for one year.  
CARRIED UNANIMOUSLY

Rec Board Account  
053-2023 SCHOENROTH: That Council motions to have the Recreation Board bank account and GIC investments put into the Village of Tuxfords name as we do not have a Recreation Board to oversee these accounts at present. Council further motions to have Councillors Cathy Cozma and Todd Schoenroth along with the Acting Administrator as signors on the account and all previous signors be removed.  
CARRIED UNANIMOUSLY

MEPP  
054-2023 SCHOENROTH: That Council motions that the water operator employees were not permitted to receive MEPP as they are not paid hourly but a flat rate.  
CARRIED UNANIMOUSLY

Taxervice  
055-2023

COZMA:

That Council accepts the engagement letter from Taxervice stating their updated fees for 2023.

CARRIED UNANIMOUSLY

Outstanding Cheques

056-2023

COZMA:

That council motions to cancel cheque #297 that is stale dated and reissue cheque # 383 once invoice is received with correct contractor name.

CARRIED UNANIMOUSLY

Employee Review

057-2023

SCHOENROTH:

That Council motions to increase the Acting Administrator's salary as attached to the minutes effective April 1, 2023.

CARRIED UNANIMOUSLY

Adjourn

021-2023

FULTON:

That the meeting adjourned at 7:50 P.M.

CARRIED UNANIMOUSLY

Mayor \_\_\_\_\_  
Chad Fulton

Acting Administrator \_\_\_\_\_  
Raena Wilk-Morhart