

VILLAGE OF TUXFORD  
REGULAR COUNCIL MEETING  
May 18, 2022

PRESENT Mayor: Perri Thomas  
Councillor: Holly Johnson  
Councillor: Cathy Cozma  
Administrator: Tracy Edwards

Meeting was called to order at 11:20 pm.

068– 2022 THOMAS: That the agenda for the Regular Council meeting of May 18, 2022 be approved as presented.

CARRIED UNANIMOUSLY

069– 2022 JOHNSON: That the Minutes for the Regular Council meeting of April 21, 2022, be approved as presented.

CARRIED UNANIMOUSLY

**FINANCIALS**

Bank Balance: As of May 16, 2022:

Conexus Credit Union: \$ 265,235.72

Investments: As of March 31, 2022: 182,225.41

070– 2022 COZMA: That the financial report be accepted and filed as presented as attached to the minutes labeled Appendix A

CARRIED UNANIMOUSLY

**REPORTS**

Administrators Report

071– 2022 COZMA: That Council motions to accept the report from Administration regarding the functions within the office for May 2022 and upcoming months.

CARRIED UNANIMOUSLY

**OLD BUSINESS**

Water Line and Shut Off Maintenance

072-2022 THOMAS: Council requests administration to contact Double K to be on-call when the waterworks tests the shut off valves on Main St, in the event the shut offs are frozen and need replaced.

CARRIED UNANIMOUSLY

Water Meter Replacement

073-2022 THOMAS: Be it moved that the Council of the Village of Tuxford motion to have new water meters installed at the following locations during the next few months

- 34 Main St
- 40 Main St
- 20 Buffalo Ave
- 70 Main St
- Potentially others to be determined

CARRIED UNANIMOUSLY

Water Meter Read Audit

074-2022 THOMAS: Be it moved that the Council of the Village of Tuxford motion to canvas water users to read the meters in their homes and report it to the office with a deadline of May 27, 2022.

CARRIED UNANIMOUSLY

Utility Personnel Training

075-2022 COZMA: That Council reviews the need for a third certified operator at the next regular Council meeting.

CARRIED UNANIMOUSLY

Lagoon Inspection

076-2022 JOHNSON: That Council motion to have the utility personnel inspect the lagoon for any damages as a result of the misuse of the lagoon by an unauthorized hauler.

CARRIED UNANIMOUSLY

Phase II of the alleyway encroachment project

077-2022 JOHNSON: That Council motion to phase II to establish the alley boundaries and sewer line locations to ensure there are no encroachments from adjacent properties to next years budget.

CARRIED UNANIMOUSLY

Letters to be sent

078-2022 JOHNSON: That Council motion to send letter to the list of water users that have restricted the access to the meter for reading and request them to rectify the situation.

CARRIED UNANIMOUSLY

Winter Road Maintenance

079-2022 COZMA: Be it motioned to continue to work on a snow removal policy to outline level of service and general snow removal practices and review at the August regular Council Meeting.

CARRIED UNANIMOUSLY

Meet to Establish Level of Service for Summer Maintenance

080-2022 THOMAS: That Council motions for all Council members to meet within the Village and conduct a visual review of the general ground's maintenance, keeping in mind what is the best interest of the ratepayers, within the limited financial resources of the community.

CARRIED UNANIMOUSLY

Call out for Summer Grounds Contractors

081-2022 THOMAS: That Council posts at the office and the post office boxes for interested contractors to contact the office by May 27, 2022, for the job of summer grounds maintenance within the Village, the detailed duties and requirements will be determined and set once Council has met and conducted the visual review.

CARRIED UNANIMOUSLY

Summer maintenance level of Service Policy

082-2022 COZMA: That Council motions to continue working on a summer maintenance level of service policy and formally pass a policy at the next regular Council meeting.

CARRIED UNANIMOUSLY

RCMP Meet with Council

083-2022 COZMA: That Council requests Administration to set up for the RCMP to attend the next regular Council meeting to discuss the issues of dangerous dogs.

CARRIED UNANIMOUSLY

Assessment Roll

084-2022 JOHNSON: That Council motion to accept the report from Administration that the assessment roll is closed as of May 10, 2022.

CARRIED UNANIMOUSLY

Proposed Open House

085-2022 THOMAS: That Council motions to begin planning for an open house for the ratepayers within Tuxford, date to be determined at the next regular Council meeting, with the following topics highlighted

- Addressing Bylaw
- Summer Maintenance standard of service
- Winter Maintenance standard of service
- Hall Committee or volunteers
- Cats and Dogs “at large”

CARRIED UNANIMOUSLY

Proposed 2022 Projects

086-2022 THOMAS: That Council motions to begin planning for 2022 projects to be budgeted for:

- Digital speed signs install
- Fill to stop the undercutting of the foundation of the hall, shop and pumphouse
- Demo the Deck of the Hall and replace with stairs
- Install splash guard at the pump house to reduce damage on the building

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Tax Arrears

087-2022 JOHNSON: Be it moved that the Council revisit the tax arrears, and motion to sent to Taxervices at the next regular Council meeting.

CARRIED UNANIMOUSLY

Survey

088-2022 COZMA: That Council moves to for Administration to compose a sample survey for the Village residents' input on the functions within the Village.

CARRIED UNANIMOUSLY

Councillor Cozma declared a conflict of interest and left the Council Chambers at 1:13 pm

Request for consolidation of nine, twenty-five-foot Lots (Lots 17 to 24 Block 6)

089-2022 JOHNSON: That Council motions to review the request and ask for the property owner to submit a site plan indicating where all buildings are within these properties and submit to the Village office.

CARRIED UNANIMOUSLY

Councillor Cozma returns to the Council Chambers at 1:34 pm

Motion to Acquire Title Under the Tax Enforcement Act

090-2022 JOHNSON: That TAXervice, on behalf of the Village of Tuxford be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:  
LOT 13-BLK/PAR 7- PLANN882 EXT0, 10032253

CARRIED UNANIMOUSLY

Hall rentals

091-2022 THOMAS: That Council motions to continue to work on a hall use agreement and policy.

CARRIED UNANIMOUSLY

**ADJOURN**

092-2022 THOMAS: That the meeting be adjourned at 2:36 pm.

CARRIED UNANIMOUSLY

Mayor \_\_\_\_\_  
Perri Thomas

Administrator \_\_\_\_\_  
Tracy Edwards