

VILLAGE OF TUXFORD
REGULAR COUNCIL MEETING
December 12, 2023

PRESENT

Mayor: Chad Fulton
Councilor: Cathy Cozma

Acting Administrator: Raena Wilk-Morhart

Meeting was called to order at 6:04 pm.

235-2023 COZMA: That Council motions there is not a declaration of any conflict of interest.
CARRIED

236-2023 FULTON: That the agenda for the Regular Meeting of December 12, 2023 be approved as presented.
CARRIED

237-2023: COZMA: That the Minutes for the Regular Council meeting of November 14, 2023 be approved as presented.
CARRIED

FINANCIALS

Bank Balance: As of December 11, 2023:
Conexus Credit Union: \$ 202,916.43
Waterworks Reserve: \$12,927.00
Investments: As of October 31, 2023: \$330,247.16

Financial Statement

238-2023 FULTON: That the Financial Statement and Bank Reconciliation be approved for the month of November 2023, and to be filed as presented as attached to the minutes labeled Appendix A.
CARRIED

Accounts Payable

239-2023 COZMA: That Council motions to approve the Accounts Payable for corresponding Cheque numbers 585 to 595 in addition to the Conexus online banking payments totalling \$19,130.68 as presented on Appendix B
CARRIED

REPORTS

Administration Report

240-2023 FULTON: That Council moves to accept the verbal report from Acting Administrator on office functions.
CARRIED

PUBLIC WORKS AND SERVICES

Water Operator

241-2023 FULTON: That Council motions for Braden Neudeck to receive \$25.00 per daily test and \$50.00 per mail in water testing.
CARRIED

ADMINISTRATION AND GOVERNANCE

Tax Enforcement

242-2023 COZMA : That Council motions to accept the new written agreement between the Village of Tuxford and Roll # 51 000 for a new payment plan for taxes.
CARRIED

OLD BUSINESS

Portable Storage Garage

243-2023 COZMA: That Council motions for the Acting Administrator to send a registered letter to Lots 18-20 Block 5 Plan K589 to have the portable storage garage taken down as it contravenes the Village of Tuxford's Zoning Bylaw 02-2020 section 5.6.9.
CARRIED

NEW BUSINESS

2024 Appointments

244-2023 FULTON: That Council moves to adopt the Appointments as attached and labeled Schedule C for the year 2024.

CARRIED

January Meeting Date

245-2023 COZMA: That Council motions to move the regular meeting of Council in January to the 16th at 6pm.

CARRIED

Council Meeting Dates 2024

246-2023 FULTON: That Council motions to have the regular meetings on the second Tuesday of the month for 2024 at 6pm at the Regional Municipal Plaza Board room unless otherwise posted.

CARRIED

Public Disclosure Annual Declaration

247-2023 COZMA: That Council motions and accepts the annual public disclosure statements are completed and signed as per *The MA 142*.

CARRIED

Municipal Revenue Sharing Grant

248-2023 FULTON: That the Council of the Village of Tuxford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry Of Government Relations
- The Resort Village of North Grove does not run a Municipal Waterworks System
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements as required

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

That we authorize Raena Wilk-Morhart, the Acting Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Holiday Days

249-2023 COZMA : That Council motions to allow the Acting Administrator to have until March 31, 2024 to use her last two holiday days.

CARRIED

Audit Engagement Letter

250-2023 FULTON: That Council motions to accept and sign the Audit Engagement letter from Dudley & Company LLP.

CARRIED

Recess Meeting at 7:04pm
Reconvene Meeting at 7:09pm

Bylaw 13-2023

251-2023 COZMA : That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 13-2023 A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OR RENT OR SERVICE CHARGE FOR THE USE OF SEWER be read a first time.

CARRIED

Bylaw 13-2023

252-2023 FULTON: That Bylaw No. 13-2023 be read a second time.

CARRIED

Bylaw 13-2023

253-2023 COZMA: That Bylaw No. 13-2023 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 13-2023

254-2023 FULTON: That Bylaw No. 13-2023 be read a third time and hereby adopted.

CARRIED

Development Permit

255-2023 COZMA: That Council accepts the verbal report from the Acting Administrator
That the development permit is denied for Lot 13 Block 7 Plan N882
As it does not conform to our Zoning Bylaw No. 02-2020.

CARRIED

Adjourn

256-2023 COZMA: That the meeting adjourned at 7:32 P.M.

CARRIED

Mayor _____
Chad Fulton

Acting Administrator _____
Raena Wilk-Morhart