

VILLAGE OF TUXFORD
REGULAR COUNCIL MEETING
November 14, 2023

PRESENT

Councilor: Cathy Cozma
Councilor: Todd Schoenroth
Acting Administrator: Raena Wilk-Morhart

Meeting was called to order at 6:03 pm.

199-2023 COZMA: That Council motions there is not a declaration of any conflict of interest.

CARRIED UNANIMOUSLY

Meeting paused for Public Hearing on Zoning Amendment at 6:05 pm.

Reconvene Meeting at 6:28 pm.

200-2023 COZMA: That the agenda for the Regular Meeting of November 14, 2023 be approved as presented.

CARRIED UNANIMOUSLY

201-2023: SCHOENROTH: That the Minutes for the Regular Council meeting of October 16, 2023 be approved as presented.

CARRIED UNANIMOUSLY

FINANCIALS

Bank Balance: As of November 9, 2023:
Conexus Credit Union: \$ 205,516.51
Waterworks Reserve: \$12,927.00
Investments: As of September 29, 2023: \$328,819.21

Financial Statement

202-2023 COZMA: That the Financial Statement and Bank Reconciliation be approved for the month of October 2023, and the revised Bank Reconciliation for September 2023 be filed as presented as attached to the minutes labeled Appendix A.

CARRIED UNANIMOUSLY

Accounts Payable

203-2023 SCHOENROTH: That Council motions to approve the Accounts Payable for corresponding Cheque numbers 577 to 584 in addition to the Conexus online banking payments totalling \$12,791.30 as presented on Appendix B

CARRIED UNANIMOUSLY

REPORTS

Administration Report

204-2023 COZMA: That Council moves to accept the verbal report from Acting Administrator on office functions.

CARRIED UNANIMOUSLY

ADMINISTRATION AND GOVERNANCE

Tax Enforcement

205-2023 COZMA: That Council motions for tax enforcement to proceed with amending the current agreement for Roll #51 000 to lower monthly tax payments.

CARRIED UNANIMOUSLY

ROADS AND INFRASTRUCTURE

Pumphouse Improvement

206-2023 SCHOENROTH: That Council motions for the Acting Administrator to apply for a project to the CCBF grant to use remaining funds of \$7,282.85 before December 31, 2024 to purchase the ConX Wireless Bulk Water Fill Access Control and Monitor Systems if approved.

CARRIED UNANIMOUSLY

Winter Maintenance

207-2023 SCHOENROTH:

That Council motions for the Acting Administrator to phone and/or mail a letter to Lot 5-6 Block 10 Plan 81MJ05214 to move a vehicle that is parked on Village Road allowance where we would like to pile snow this winter.

CARRIED UNANIMOUSLY

OLD BUSINESS

Hall Rental

208-2023 COZMA:

That Council motions the Village of Tuxford will open the Hall for children's Halloween and Christmas parties as long as there is a ratepayer who will be in charge and sign the hall rental agreement and will be responsible for cleaning the Hall after the event.

CARRIED UNANIMOUSLY

NEW BUSINESS

UMAAS workshop

209-2023 COZMA:

That Council motions that the Acting Administrator attended a workshop in Lumsden on October 24th on Roads, Bylaws and Public utilities that was paid for by the Village.

CARRIED UNANIMOUSLY

Western Municipal Consulting

210-2023 SCHOENROTH:

That the Village of Tuxford appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 Through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friensen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen.

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine The chair of that hearing from among their numbers.

CARRIED UNANIMOUSLY

211-2022 COZMA:

That the Village of Tuxford appoints Kristen Tokaryk with Western Municipal Consulting Ltd, as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Ltd, fee schedule. If Kristen Tokaryk is unable to perform Secretarial functions for reasons which may include scheduling difficulties The secretary may appoint a delegate to perform administrative functions and May appoint a recording secretary for the purposes of any hearing.

CARRIED UNANIMOUSLY

212-2023 SCHOENROTH:

That the Village of Tuxford appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friensen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark.

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees the members appointed for a hearing shall determine the chair of the hearing from among their numbers.

CARRIED UNANIMOUSLY

213-2023 COZMA: That the Village of Tuxford appoints Claudette McGuire with Western Municipal Consulting Ltd, as Secretary to the Development Appeals Board for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Ltd, fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED UNANIMOUSLY

2023 Potash Distribution

214-2023 COZMA : That Council acknowledges and accepts the 2023 Potash Distribution in the amount of \$10, 540.62 from SARM.

CARRIED UNANIMOUSLY

SumAssure

215-2023 SCHOENROTH: That Council motions to accept the renewal for the SumAssure insurance and accepts that it shall stay the same as last year.

CARRIED UNANIMOUSLY

Bylaw 10-2023

216-2023 COZMA : That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 10-2023 A BYLAW TO AMEND ZONING BYLAW No. 02-2020 be read a second time.

CARRIED UNANIMOUSLY

Bylaw 10-2023

217-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 10-2023 A BYLAW TO AMEND ZONING BYLAW No. 02-2020 be read a third time.

CARRIED UNANIMOUSLY

Bylaw 10-2023

218-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 10-2023 A BYLAW TO AMEND ZONING BYLAW No. 02-2020 was adopted by Council on the 14th day of November 2023.

CARRIED UNANIMOUSLY

2024 Appointments

219-2023 COZMA: That Council motions to move discussions of the 2024 Appointments to the regular meeting of Council in December when all members are present.

CARRIED UNANIMOUSLY

Building Officials Appointment

220-2023 SCHOENROTH: That Council motions to accept the appointed licensed building officials employed by Professional Building Inspections, INC for the Village of Tuxford for 2024.

CARRIED UNANIMOUSLY

Bylaw 11-2023

221-2023 SCHOENROTH: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 11-2023 A PUBLIC NOTICE POLICY BYLAW No. 11-2023 be read a first time.

CARRIED UNANIMOUSLY

Bylaw 11-2023

222-2023 COZMA: That Council of the Village of Tuxford in the Province of Saskatchewan Read Bylaw 11-2023 A PUBLIC NOTICE POLICY BYLAW No. 11-2023 be read a second time.

CARRIED UNANIMOUSLY

Bylaw 11-2023

223-2023 SCHOENROTH:

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 11-2023 A PUBLIC NOTICE POLICY BYLAW No. 11-2023 be
read a third time.

CARRIED UNANIMOUSLY

Bylaw 11-2023

224-2023 COZMA :

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 11-2023 A PUBLIC NOTICE POLICY BYLAW No. 11-2023
was adopted by Council on the 14th day of November 2023.

CARRIED UNANIMOUSLY

Bylaw 12-2023

225-2023 SCHOENROTH:

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 12-2023 A BYLAW TO REPEAL AN EXISTING BYLAW No.
12-2023 be read a first time.

CARRIED UNANIMOUSLY

Bylaw 12-2023

226-2023 COZMA:

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 12-2023 A BYLAW TO REPEAL AN EXISTING BYLAW No.
12-2023 be read a second time.

CARRIED UNANIMOUSLY

Bylaw 12-2023

227-2023 SCHOENROTH:

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 12-2023 A BYLAW TO REPEAL AN EXISTING BYLAW No.
12-2023 be read a third time.

CARRIED UNANIMOUSLY

Bylaw 12-2023

228-2023 COZMA:

That Council of the Village of Tuxford in the Province of Saskatchewan
Read Bylaw 21-2023 A BYLAW TO REPEAL AN EXISTING BYLAW No.
12-2023 was adopted by Council on the 14th day of November 2023.

CARRIED UNANIMOUSLY

Christmas Office Hours

229-2023 COZMA:

That Council motions the Village office will be closed from December 22 to
January 1st 2024 and will reopen on January 2nd 2024.

CARRIED UNANIMOUSLY

Audit Date

230-2023 SCHOENROTH:

That Council accepts the audit date of January 29, 2024 with Dudley &
Company LLP.

CARRIED UNANIMOUSLY

Post Office Box

231-2023 COZMA:

That Council motions to close the post office box in Tuxford and have
all mail be delivered to the office address in Moose Jaw and incur the
cost of having the mail redirected for a period of 6 months.

CARRIED UNANIMOUSLY

Tax Notice Reminders

232-2023 SCHOENROTH:

That Council motions for the Acting Administrator to mail out tax notice
reminders before the end of November.

CARRIED UNANIMOUSLY

Utility Add to Taxes

233-2023 SCHOENROTH:

That Council motions to send out registered letters to the utility arrears
accounts that are over 90 days stating if they are not paid up to date as of
December 31st, 2023, they will be added to their taxes.

CARRIED UNANIMOUSLY

Adjourn
234-2023

COZMA: That the meeting adjourned at 7:29 P.M.

CARRIED UNANIMOUSLY

Mayor _____
Chad Fulton

Acting Administrator _____
Raena Wilk-Morhart