

VILLAGE OF TUXFORD  
REGULAR COUNCIL MEETING  
May 14, 2024

PRESENT Mayor: Chad Fulton  
Councilor: Cathy Cozma  
Councilor: Todd Schoenroth  
Administrator: Raena Wilk-Morhart

Meeting was called to order at 5:58 pm.

078-2024 COZMA: That the agenda for the Regular Meeting of May 14, 2024 be approved as presented.

CARRIED

CONFLICT OF INTEREST DECLARATIONS

Councilor Schoenroth declared he would declare a conflict if road Maintenance would be discussed.

DELEGATION

Alphonse and Luana Fradette met with Council to request a letter of support from Council in favor for the construction of an accessory building as Western Municipal had denied their appeal. They will be appealing further to the Saskatchewan Municipal Board (SMB).

079-2024 SCHOENROTH: That Council motions to send a letter of support to the SMB on behalf of Alphonse and Luana Fradette. Council further motions to amend 5.6.6 (c) of the Village of Tuxford Zoning Bylaw.

CARRIED

080-2024: FULTON: That the Minutes for the Regular Council meeting of April 9, 2024 be approved as presented.

CARRIED

FINANCIALS

Bank Balance: As of May 10, 2024:  
Conexus Credit Union: \$ 178,884.42  
Waterworks Reserve: \$12,927.00  
Investments: As of March 28, 2024: \$336,904.26

Financial Statement

081-2024 COZMA: That the Financial Statement and Bank Reconciliation be approved for the month of May 2024, and to be filed as presented as attached to the minutes labeled Appendix A.

CARRIED

Accounts Payable

082-2024 FULTON: That Council motions to approve the Accounts Payable for corresponding Cheque numbers 648 to 659 in addition to the Conexus online banking payments totalling \$12,154.64 as presented on Appendix B

CARRIED

REPORTS

Administration Report

083-2024 COZMA: That Council moves to accept the verbal report from Acting Administrator on office functions.

CARRIED

PUBLIC WORKS AND SERVICES

Pest Arrest

084-2024 FULTON: That Council motions for Administrator to call Pest Arrest as the Village still has a lot of gophers even though they were baited on April 24.

CARRIED

Utility Works Payment Policy Review

085-2024 FULTON: That Council motions to amend the Utility Works Payment Policy Schedule for Tier 1 employees to go from four or more years experience to two years or more experience as attached to the Minutes as Appendix C.

CARRIED

ADMINISTRATION AND GOVERNANCE

Nuisance Property

086-2024 COZMA: That Council motions the Village get an inspection completed by PBI on Lots 4-6 Block 7 Plan N882 as the Order to Remedy was not adhered to, nor was it appealed by property owner.

CARRIED

Taxervices

087-2024 FULTON: That Council motions for Taxervices to send the letter they forwarded to Council for review to Lots 3-5 Block 5 Plan K589.

CARRIED

ROADS AND INFRASTRUCTURE

Summer Maintenance Policy

088-2024 FULTON: That Council motions to accept the Summer Maintenance Policy For the Village of Tuxford as attached to the Minutes as Appendix D.

CARRIED

Mowing

089-2024 FULTON: That Council motions to have maintenance employee start mowing and to take pictures of where gophers are on Boulevards so we can get them taken care of.

CARRIED

RECREATION AND CULTURE

Rec Committee

090-2024 SCHOENROTH: That Council motions to accept the Recreation Committee meeting Minutes and approve a pancake breakfast on May 19, and a movie night for the kids in May.

CARRIED

NEW BUSINESS

Emergency Measures Bylaw 02-2024

091-2024 FULTON: That the Council of the Village of Tuxford in the Province of Saskatchewan read Bylaw 02-2024 A BYLAW TO ESTABLISH AN EMERGENCY MEASURES ORGANIZATION be read a first time.

CARRIED

Bylaw 02-2024

092-2024 COZMA: That Bylaw No. 02-2024 be read a second time.

CARRIED

Bylaw 02-2024

093-2024 SCHOENROTH: That Bylaw No. 02-2024 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 02-2024

094-2024 FULTON: That Bylaw No. 02-2024 be read a third time and hereby adopted.

CARRIED

EMO Committee

095-2024 COZMA: That Council motions Mayor Fulton will stand as the Emergency Coordinator, Councilor Cozma and Councilor Schoenroth will stand as Deputy Emergency Coordinators for the Emergency Measures Organization.

CARRIED

Ipad AppleCare

096-2024 FULTON: That Council motions they will not renew the AppleCare coverage for the Ipad.

CARRIED

Workplace Violence Policy & Prevention Plan

097-2024 SCHOENROTH: That Council motions to accept the Workplace Violence Policy & Prevention Plan and have Council and employees sign an acknowledgment they have read the policy.

CARRIED

GIC Renewal

098-2024 COZMA: That Council motions one of the Recreation Board GIC's will mature On June 1<sup>st</sup> at a value of \$2180.99 and will be renewed for a one year term At the best interest rate available at that time.

CARRIED

List of Lands in Arrears

099-2024 SCHOENROTH: That Council motions to accept the list of lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. Council further motions that Taxervice be authorized to handle the tax enforcement proceedings respecting these rolls on behalf of the municipality and can arrange for the list of lands in arrears to be published in the Moose Jaw Express.

CARRIED

Utility Arrears

100-2024 COZMA: That Council motions for reminder letters to be sent out to all utility arrears over 90 days.

CARRIED

Admin Contract

101-2024 FULTON: That Council motions to accept the Joint Salary increase with the Resort Village of North Grove for the Administrator, now certified with A Standard Certificate as attached to the Minutes which will be reviewed Annually. Council further motions to make it retroactive to April 1, 2024.

CARRIED

Cedar Mulch

102-2024 COZMA: That Council motions for a bale of cedar mulch to be purchased for the trees at Heritage Park.

CARRIED

Adjourn

103-2024 FULTON: That the meeting adjourned at 6:57P.M.

CARRIED

Mayor \_\_\_\_\_  
Chad Fulton

Administrator/CAO \_\_\_\_\_  
Raena Wilk-Morhart