

VILLAGE OF TUXFORD  
REGULAR COUNCIL MEETING  
December 9, 2025

PRESENT Mayor: Chad Fulton  
Councilor: Alan Johnson  
Administrator: Raena Wilk-Morhart

Meeting was called to order at 6:01pm.

155-2025 JOHNSON: That the agenda for the regular Council Meeting for December 9, 2025 be approved as presented.

CARRIED

156-2025 JOHNSON: That the Minutes for the Council meeting of November 18, 2025 be approved as presented.

CARRIED

Financial Statement

157-2025 FULTON: That the financial statements and bank reconciliation for the month of November be accepted as presented.

CARRIED

FINANCIALS

Bank Balance: As of December 9, 2025:  
Conexus Credit Union: \$297, 088.84  
Waterworks Non-Redeemable Balance: \$13, 459.59  
GIC Investments: As of October 31, 2025: \$363, 067.20

Accounts Payable

158-2025 FULTON: That Council motions to approve the Accounts Payable for corresponding Cheque numbers 859-868 for November in addition to the Conexus online banking payments totalling \$20, 710.55 as presented on Appendix B.

CARRIED

REPORTS

Administration Report

159-2025 FULTON: That Council moves to accept the verbal report from Administrator on office functions for the month of November.

CARRIED

PUBLIC WORKS AND SERVICES

Dogs at Pumphouse

160-2025 JOHNSON: That Council motions for Administration to get a quote for a sign to be placed at pumphouse that dogs must be leashed at all times.

CARRIED

Sand at Pumphouse

161-2025 FULTON: That Council motions that more sand is to be purchased to be kept at Pumphouse for spills and ice build up.

CARRIED

RECREATION AND CULTURE

Rec Board Minutes

162-2025 JOHNSON: That Council approves the Minutes from the Recreation Committee November 12, 2025 meeting.

CARRIED

Doors at Hall

163-2025 FULTON: That Council approves that hardware and door sweeps be purchased and installed on the front and back doors of the Community Hall.

CARRIED

NEW BUSINESS

Municipal Revenue Sharing Grant

164-2025 JOHNSON:

The Council of the Village of Tuxford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2024 Public Reporting on Municipal Waterworks To the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure Statements as required

That we authorize Raena Wilk-Morhart, the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2026 Council Meeting Dates

165-2025 FULTON:

That Council motions that the 2026 meetings of Council will continue To be held on the second Tuesday of the month at 6:00pm at the Regional Municipal Plaza.

CARRIED

Utility Arrears

166-2025 JOHNSON:

That Council accepts Administrations verbal report on Utility arrears that registered letters have been mailed and if not paid by December 31, 2025, the balances will be added to the tax rolls.

CARRIED

2026 Appointments

167-2024 FULTON:

That Council moves to accept the updated 2026 Appointments as attached to the Minutes labelled Appendix C.

CARRIED

Meeting Renumeration

168-2025 FULTON:

That Council motions that Administration will be paid her hourly Rate for Council meetings.

CARRIED

Unpaid Tax List

169-2025 JOHNSON:

That Council motions to accept the 2025 Unpaid Tax List as presented and attached to the Minutes as Appendix D.

CARRIED

Employee Resignation

170-2025 FULTON:

That Council motions to accept the resignation of Water Operator Braden Neudeck effective December 15, 2025.

CARRIED

Water Operator

171-2025 FULTON:

That Council motions to hire Aaron Maddiarmid. The Village will cover the costs for the Small Systems Water and Wastewater Course and wages will follow the Utility Works Payment Policy.

CARRIED

Western Municipal Consulting

172-2025 JOHNSON:

That pursuant to Subsection 220(1) of *The Municipalities Act*, that the Village of Tuxford appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

173-2025 JOHNSON:

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Village of Tuxford appoints Nicolle Hoskins with Western Municipal Consulting Ltd., as Secretary to the Board of Revision for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Ltd, fee schedule. If the secretary is unable to perform Secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

174-2025 FULTON:

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Village of Tuxford appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk,, Stew Demmans, Wayne Adams, Ken Friensen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees the members appointed for a hearing shall determine the chair of the hearing from among their numbers.

CARRIED

175-2025 SCHOENROTH:

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Village of Tuxford appoints Claudette McGuire with Western Municipal Consulting Ltd, as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Ltd, fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Resort Village of South Lake

176-2025 FULTON:

That Council motions to accept the correspondence from the Resort Village of South Lake and will meet with Council in the new year to discuss lagoon options.

CARRIED

Adjourn  
177-2025

FULTON: That the meeting adjourned at 6:46P.M.

CARRIED

Mayor \_\_\_\_\_  
Chad Fulton

Administrator/CAO \_\_\_\_\_  
Raena Wilk-Morhart